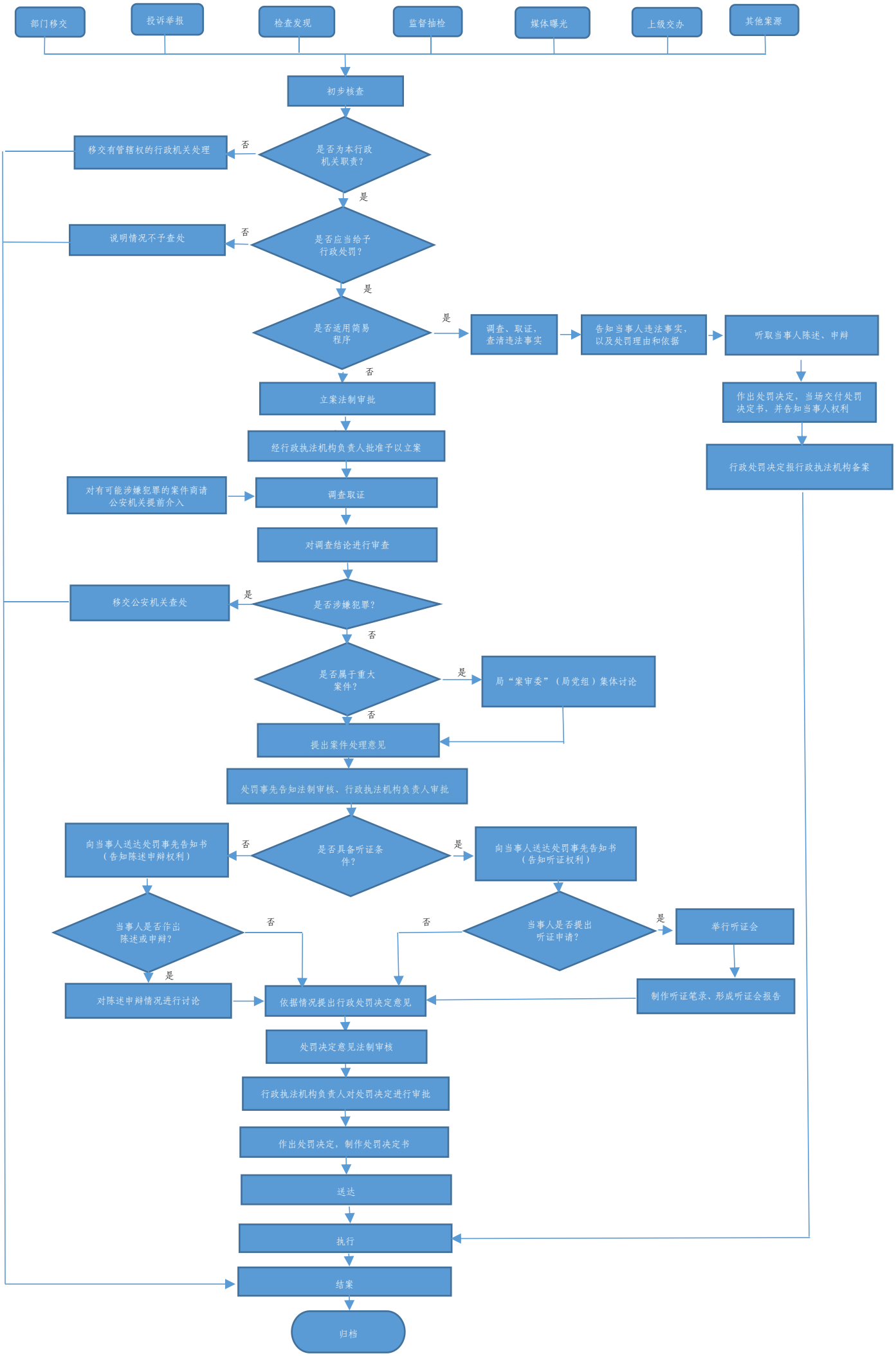杭州市农业行政处罚工作流程